



# NATIONAL INSTITUTE OF HEALTH SCIENCE & RESEARCH (NIHSR)

## MIGRATION / TRANSFER CERTIFICATE REQUEST FORM

(For issue of Migration Certificate or Transfer Certificate)

### 1. Student Details

- Student Name (Block Letters): \_\_\_\_\_
- Father / Husband Name: \_\_\_\_\_
- Mother Name: \_\_\_\_\_
- Date of Birth (DD/MM/YYYY): \_\_\_\_\_
- Gender:  Male  Female  Other
- Category:  General  SC  ST  OBC  Handicap

### 2. Course & Academic Details

- Course Name: \_\_\_\_\_
- Duration of Course: \_\_\_\_\_
- Session / Batch: \_\_\_\_\_
- Enrollment Number: \_\_\_\_\_
- Registration Number: \_\_\_\_\_
- Year of Admission: \_\_\_\_\_
- Year of Completion / Leaving: \_\_\_\_\_

### 3. Type of Certificate Required

- Migration Certificate
- Transfer Certificate

#### 4. Purpose of Request

Higher Education

Change of Institute

Personal Reason

Other (Specify): \_\_\_\_\_

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#### 5. Details of Institution (If Applicable)

• Name of New Institution / Organization: \_\_\_\_\_

• City / State: \_\_\_\_\_

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#### 6. Fee Details

• Certificate Fee Amount: Rs. \_\_\_\_\_

• Payment Mode:  Online  Cash  DD

• Transaction ID / DD No: \_\_\_\_\_

• Date of Payment: \_\_\_\_\_

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#### 7. Documents Attached

Copy of Last Marksheet

Course Completion Certificate (If issued)

ID Proof

Fee Receipt

No Dues Certificate from Study Center

Any Other Supporting Document: \_\_\_\_\_

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#### 8. Student Declaration

*I hereby declare that the information provided above is true and correct. I understand that issue of Migration or Transfer Certificate is subject to verification and clearance of all dues as per NIHSR rules.*

• Student Signature: \_\_\_\_\_

• Date: \_\_\_\_\_

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### 9. Recommendation by Study Center

Certified that the above student has completed / discontinued the course from our study center and has no pending dues.

- Study Center Name: \_\_\_\_\_
  - Authorized Signatory Name: \_\_\_\_\_
  - Signature & Seal of Study Center: \_\_\_\_\_
  - Date: \_\_\_\_\_
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### 10. For Office Use Only (NIHSR)

- Application Received On: \_\_\_\_\_
- Verified By: \_\_\_\_\_
- Status:  Approved  Rejected  Pending
- Certificate Issued:  Migration  Transfer
- Issue Date: \_\_\_\_\_
- Dispatch Mode:  By Post  By Hand  Other \_\_\_\_\_

Signature of Academic / Examination Department

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### Important Instructions

- Certificate will be issued only after verification and clearance of dues.
  - Incomplete applications will not be processed.
  - Processing time is subject to institute norms.
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**NIHSR – Academic & Examination Department**

Website: [www.nihsr.com](http://www.nihsr.com)

Helpline: 78726-78726